

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, April 21, 2022

1:50 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chairman
Donna Brown-Martin
James T. Dwyer
Aloysius Nelson
Robert W. Pitts
Daniel S. Schmidt
David L. Stroik
Gustave W. Wirth, Jr.

Jonathan Delagrave

Alternate: Thomas H. Buestrin

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration
Catherine M. Pozum	Human Resources Assistant/Bookkeeper

ROLL CALL

Chairman Colman called the meeting to order at 1:50 p.m. Roll call was taken, and a quorum was declared present. Chairman Colman noted for the record that Commissioner Delagrave had asked to be excused.

APPROVAL OF MINUTES OF FEBRUARY 17, 2022, MEETING

Chairman Colman asked if there were any changes or additions to the February 17, 2022, meeting minutes. There were none.

On a motion by Mr. Nelson, seconded by Mr. Dwyer, and carried unanimously, the minutes of the Executive Committee meeting held on February 17, 2022, were approved as published.

CONSIDERATION OF ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2022 Nos. 4, 5, 6 and 7: January 31, 2022, to March 27, 2022.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending March 27, 2022.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contracts. Ms. Larsen noted that the report the Committee members received prior to the meeting listed eight contracts.

In response to an inquiry by Mr. Colman, Mr. Muhs stated that under the agreement with the Lake Pewaukee Sanitary District, Commission staff will work with the District to assist in the renewal the harvesting permit for Lake Pewaukee. Mr. Muhs further stated that area lakes are able to remove plants under this permit. Ms. Larsen stated this is an unusual request for staff resources.

In response to an additional inquiry by Mr. Colman, Mr. Muhs stated that 4-Band orthoimagery technology became available with the 2020 orthophotos.

There being no questions or comments, on a motion by Mr. Dwyer, seconded by Mr. Schmidt, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official

WORK PROGRAM REPORTS

Chairman Colman asked Mr. Muhs to review the Work Program Progress Report. Mr. Muhs reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Chairman Colman, Mr. Muhs stated that as chapters are written for the Chloride Impact Study, they will be reviewed by the Planning & Research Committee.

CONSIDERATION OF AMENDMENT TO THE 2021 OVERALL WORK PROGRAM, (Resolution No. 2022-06)

Chairman Colman asked the Commission to consider adoption of Resolution No. 2022-06, which is an amendment to the 2021 adopted Commission Overall Work Program (OWP).

Ms. Larsen stated that this amendment is a proposed revision of the 2021 OWP, which includes a routine budget adjustment to the Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation (WisDOT). She stated that the budget estimates for the CLUTS projects are determined in the OWP in September of the previous year. As the work for the CLUTS projects proceeds during the year, the budgets for the projects within the CLUTS program area may be revised to reflect the changing work efforts of each project and are then modified toward year-end and in this case after year end due to heavier than anticipated work in certain project areas. The overall budget for the CLUTS program is not proposed to change.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2022-06, seconded by Mr. Pitts, and carried by a vote on 10 ayes and 0 nays, Resolution No. 2022-06 was approved (copy of Resolution 2022-06 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Chairman Colman asked if there were any correspondence or announcements.

Mr. Pitts suggested that the Commission discuss new per diem amounts at the next Executive Committee meeting.

Mr. Pitts then stated that former Kenosha County Executive Jim Krueser had retired and Ms. Samantha Kerkman has been elected as County Executive.

Mr. Nelson then inquired if the Commission will contact the new County Executive. Mr. Muhs stated that it is the Commission's practice to send introductory and congratulatory letters to newly elected county officials. Commission staff will also meet with newly elected county officials at their request.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:04 p.m. on a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously.

Kevin J. Muhs
Deputy Secretary

Enclosures

CLC/KJM/BRM/EAL/cp
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